Early On® Oakland Consent to Evaluate Directions

PURPOSE OF FORM: This form was developed to meet the requirements of informed consent for both Michigan Special Education and Early On®.

NOTE: *Early On® Oakland must obtain permission, in writing, from a parent(s) prior to the delivery of any services, including evaluation. Consent can be given by a parent, an adoptive parent, a guardian, a family member or another person acting as the parent when the parent is not available.*

NOTE: *A copy of the consent form that the parent(s) will be asked to sign must be given in advance for their review, however, the signature can be obtained the day of the evaluation.*

NOTE: *Prior to giving consent, parent(s) must also receive a copy of their Early On® procedural safeguards. The procedural safeguards and a copy of the consent form, along with an appointment reminder/notification of evaluation letter can be delivered or mailed. This needs to be sent at least 7 days prior to the evaluation date. A sample letter used by Early On® Oakland is included in this training manual.*

Early On® Oakland Consent to Evaluate

Complete the top portion of the IFSP Consent to Evaluate form using the child's legal name, birthdate, and parent(s) name.

Check one of the following boxes:

- ❑ **Initial Evaluation:** The first evaluation used to determine initial eligibility.
- ❑ **Re-evaluation:** Any subsequent evaluation following the initial determination of eligibility.

NOTE: *Early On® mandates that each of the 9 domains identified below are assessed during the initial evaluation. For re-evaluation, hearing, vision and health are only required if a concern was present in that area at date of eligibility.*

❑ **Fine Motor** ❑ **Gross Motor** ❑ **Communication**
❑ **Cognition** ❑ **Adaptive/Self-Help** ❑ **Social-Emotional**
❑ **Hearing** ❑ **Vision** ❑ **Health**

Prior Written Notice

NOTE*: Federal regulations require parents receive prior written notice after deciding to conduct an evaluation but before asking parent to sign consent to evaluate.*

Early On® is proposing to conduct an evaluation to determine if your child is eligible for Early On® supports and services.
Reason why the eligibility evaluation is proposed by Early On®:_____
Indicate on the line provided if this is an initial evaluation to determine eligibility or a re-evaluation to determine ongoing eligibility.

Family Rights/Procedural Safeguards
Advise families that a copy of their family rights is available at:

Or they may contact their Early On® Representative listed below.

Early On® Oakland Consent to Evaluate Directions (Continued)

(If applicable) Documentation of Language/Mode of Communication
If this information has been translated in the parent's native language or other mode of communication, indicate method used in the line provided.

Please complete the following section:

Ask parent(s) to check either the first or second box to indicate their intentions. Have the parent(s) circle either "yes" or "no" to the statements.

Ask parent(s) to sign and date the Consent to Evaluate. An agency representative signs and dates as a witness.